

TOWN OF HARVARD
Finance Committee
Minutes

Meeting Date: Wednesday, April 4, 2012

Meeting Place: Town Hall Meeting Room

Members Present: Marie Fagan (chair), Steve Colwell, Heidi Frank, Alan Frazer (assoc.),
Alice von Loesecke, Bob Thurston, Laura Vilain (assoc.)

Members Not Present: George McKenna, Rudy Minar

Others Present: Lorraine Leonard - Finance Director

Meeting Time: 7:04 p.m. Adjournment Time: 8:20 p.m.

Discussion and Actions

- Marie Fagan opened the meeting at 7:04 p.m.

- Minutes for Wednesday, March 21, were reviewed, and approved with changes.
 A motion was made to accept the Minutes for March 21, 2012.
 The vote was 4:0 in favor (Alice had not yet arrived).

- No Public commentary

Alice joins the meeting.

- Preparation for Annual Town Meeting, 4/28/12
Assignments for either reading warrants or being ready to respond if any questions:

- 2 Re-vote of fire truck warrant from 2011, George
- 3 Free Cash, Bob (read for Finance Committee)
- 4 Omnibus, Marie (read for Finance Committee)
- 5 Reserve Fund, Steve (read for Finance Committee)
- 6, 7, 8 Fire-related, Alice
- 9 Economic Development Committee, Laura
- 10 Energy Audits, Alan
- 11 Facilities Manager, Bob
- 12 \$40,000 for Municipal Buildings, Bob
- 13 GIS, Heidi
- 14 CP Investment Fund, George (read)
- 15 CPIC debt payment, George
- 16 Replace air horn, George
- 17 Upgrade fire, George
- 18 Town Hall project, Rudy
- 19 Boom Flail mower, George
- 20 Well pump, George
- 21 School zone signs, George
- 22 Replace carpet, George
- 23 TBS energy projects, George
- 24 TBS Alarm system, George

- 25 Pond Rd Parking, George
- 26 Tennis court lighting, George
- 27 Littleton County Rd, George
- 28 Master Plan, Bob
- 36 CPA surcharge, Steve
- 37 Revolving funds, Marie
- 38 Personal property exemption, Marie
- 39 Use of associates for quorum on Finance Committee, Marie (read for Finance Committee)
- 40 Home rule petition, Marie
- 41 Work Abatement, Heidi
- 45 Accept gifts, Marie
- 46 Accept highway funds, Marie

- Finance Director's report (Lorraine Leonard) - Reserve Fund Transfer request
Rich Nota, DPW, requested \$2,700 for engineering on what to do on the replacement of a damaged culvert at the Williams Pond on Stow Road. Discussion included asking DPW to fund this engineering work out of their Contract Services line item. With some research, DPW had \$24,000 remaining before street sweeping. Last year's street sweeping bill was \$15,800 potentially leaving \$8,200 for the study.

A motion was made to encumber the sum of \$2,700 for the engineering of the replacement of a damaged culvert at Williams Pond on Stow Road.

The vote was 5:0 in favor.

- Liaison Reports
School Committee met on Monday and discussed the Boxboro shared positions.
- Other Discussion
Discussion about the CPA surcharge increase from 1.1% to 3%. It was noted that the State match was 22%, and that even if the match was at 0% there would still be a savings because the money would come as interest-free. There was concern that the increase would be institutionalized, though it can be changed after 5 years.
- Next meeting – Wednesday, April 25, 2012, Town Meeting Hall room, 7:00 p.m.
– Annual Town Meeting, April 28, 2012, arrive at 8:30, Bromfield
HS gymnasium

Meeting adjourned at 8:20 p.m.

Respectfully submitted,
Laura Vilain